

North Elementary School Title I, Part A Parent and Family Engagement Plan 2018-2019

I, Tuuli Robinson, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlines in section 1116 of the Every Student Succeeds Act (ESSA);
- Involve parents and family members of children served in Title I, Part A schools in decisions about how Title I, Part A funds reserved for family engagement are spent;
- Jointly develop/revise with parents and family members a written parent and family engagement policy and distribute it to parents and family members of participating children and make available the parent and family engagement plan to the local community;
- Involve parents and family, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective family engagement, and to revise, if necessary, the school's parent and family engagement policy;
- If the plan for Title I, Part A, is not satisfactory to the parents and family of participating children, the school will submit parent and family comments with the plan when the school submits the plan to the local educational agency;
- Provide to each parent and family member an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who has not met applicable state certification and licensure standards; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal or Designee

Date Signed

1. FAMILY ENGAGEMENT

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for family engagement will be used.

The SAC, PTO, and Parental Involvement Committee will be responsible for planning, review and improvement of the Title 1 program. SAC faculty members will be elected by their peers. The principal will choose representatives to serve on the Parental Involvement Committee. An open invitation will be sent out to parents encouraging participation. All parents and teachers will be invited to join PTO. Parents will receive an invitation to join all three committees at open house. All communication will be sent in dual languages to increase parent participation. Translation services will be provided at all SAC, PTO, and Parental Involvement meetings. The parents' input will be documented in the minutes for each meeting.

2. COORDINATION AND INTEGRATION

Describe how the school will coordinate and integrate family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

Program	Coordination
Title I Part A	Program: APTT Coordination: A portion of the Family Engagement allocation will be available to all grade levels to purchase necessary materials to conduct quarterly meetings.

3. ANNUAL PARENT MEETING

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
Title I information will be given to parents during the first monthly parent workshop - Title I Annual Meeting.	Principal, Assistant Principal, Instructional Faculty, Guidance Counselor, Reading Coach	September, 2018	There will be a sign-in sheet to show that parents attended the Title I Annual Meeting.

4. FLEXIBLE PARENT MEETINGS

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to family engagement.

Multiple dates and times will be offered to parents when scheduling meetings. For example, parents will be offered the opportunity to sign up for the most convenient conference time. Parents will be offered conferences before, during, and after the school day.

5. BUILDING CAPACITY

Describe how the school will implement activities that will build the capacity for strong family engagement, in order to ensure effective engagement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement. Also, describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for family engagement activities.

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
APTT will support children's academic goals by linking home and school learning.	Principal, Assistant Principal, Instructional Faculty, Guidance Counselor, Reading Coach, & Parents	Students' scores on district and state assessments will increase due to parent participation.	September, 2018-May, 2018 school year	Improved promoting rate in K-2; Improved test scores on district and state assessments.
Title I Annual Meeting	Principal, Assistant Principal, Instructional Faculty, Guidance Counselor, Reading Coach, & Parents	Students' scores on district and state assessments will increase due to parent participation.	Fall, 2018	Improved promoting rate in K-2; Improved test scores on district and state assessments.
Monthly Parent Workshops	Parental Involvement Team; Principal, Assistant Principal, Instructional Faculty, Guidance Counselor, Reading Coach, & Parents	Students' scores on district and state assessments will increase due to parent participation.	September, 2018-May, 2018 school year	Improved promoting rate in K-2; Improved test scores on district and state assessments.

6. STAFF TRAINING

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and

coordinate parent programs, and build ties between parents and schools.

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
PLC	Reading Coach, Principal, & APTT Team	Students' district and state assessment results will improve due to professional development.	2018-2019	Effectiveness will be measured by district and state assessments.
APTT	APTT Team	Students' district and state assessments will improve due to professional development.	2018-2019	Effectiveness will be measured by district and state assessments.

7. OTHER ACTIVITIES

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children.

The principal of the school will share a weekly memo with parents that outlines the events going on each week. The weekly memos are shared via Skylert e-mail, school website, and Facebook.

The principal of the school will share a monthly Tiger Times newsletter that outlines the events going on each month in addition to family involvement opportunities focusing on a particular topic each month.

Monthly parental involvement events will take place to increase parental awareness of the school programs. These events will be coupled with student-centered events such as Open Library, Book Fair, Science Fair, etc. Door prizes will be given to attendees to encourage participation.

Sign-in sheets will be used as evidence for participation.

8. COMMUNICATION

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan under is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency.

Student handbook that includes the APTT dates is included in Students' agenda. School newsletters, which will include APTT information, will be sent home in dual languages. The ELL paraprofessional will be responsible for translating school newsletters. Information will be provided to parents by newsletters, the Remind App, APTT stickers

& magnets, APTT flyers and posters, website, Facebook, school marquee, and by the Skylert automated calling system. Newsletters, Facebook, and/or automated calling will be used to provide timely information to parents. The principal will collaborate with team leaders to seek additional input in regards to any upcoming grade level events that will also be included in the school newsletter, Tiger Times.

9. ACCESSIBILITY

Describe how the school will provide full opportunities for participation in family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Newsletters and notes from teachers will be sent home in dual languages. The ELL paraprofessional will be responsible for translating the newsletter. Skylert translation feature will be used to translate the automated messages.

10. EVIDENCE OF PARENT AND FAMILY INPUT IN THE DEVELOPMENT OF THE PLAN

Upload Parent-School Compact to your school PI Folder. [NES PI Folder](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact to your school PI Folder. [NES PI Folder](#)

★ **Note:** As a component of the school-level family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Evaluation of the previous year's Parent and Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
Title I Annual Meeting	1	6	Students' scores on district assessments will increase.
Florida Standards Assessment	1	13	Students' scores on district assessments will increase.
APTT Rounds	4	1322	Students' scores on district assessments will increase.

AVID & Chromebook Training	1	12	Students' scores on district assessments will increase.
Skyward Parent Night	1	7	Students' scores on district assessments will increase.
Writing Parent Session	1	10	Students' scores on district assessments will increase.
iReady Session	1	17	Students' scores on district assessments will increase.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
PLC	18	38	Students' scores on state and district assessments will increase.
APTT	4	38	Students' scores on state and district assessments will increase.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Some barriers that hindered parent participation last year included lack of transportation, limited English proficiency, and limited proficiency skills.	To overcome these barriers, North Elementary School will continue to hold meetings, at a variety of times and dates to meet the needs of parents who rely on others for transportation. North Elementary will also provide translators for parents who have limited English proficiency. Lastly, parents needing literacy support will be provided with oral explanations when written information is handed out. Teachers will train parents how to work with their children on specific skills at home through APTT.
Time	

